

SUMMARY

Support for manufacturing industries regarding quality-related documentation and auditing.

SKILLS

- Production procedures
- Exceptional organizational skills
- Interpersonal skills
- Notable aptitude
- Staff training/development
- Efficient multi-tasker
- Computer proficient
- Calibration equipment validation
- Optimistic

WORK HISTORY

Taylor Made Ambulance – Newport, AR – 11/2014 to 08/2015

Quality Manager

- Responsible for quality of the entire process of manufacturing ambulances
- Ensured products were produced on time and with good quality
- Monitored product standards and quality control programs

Zila, Inc. – Batesville, AR – 06/2004 to 01/2014

Quality Auditor, 09/2010 to 01/2014

- Ensured compliance with all of the established quality standards, controls, and procedures
- Participated in KPI development, monitoring, and actions toward goal of continual trend improvements relating to quality and productivity
- Completed internal audits and maintained compliance with established Quality Management System procedures through scheduled and unscheduled audits
- Supported Third Party Assessments

Calibration Technician, 10/2005 to 09/2010

Maintained Documented Quality Reports

- Validated Instruments
- Maintained and Tracked Calibrated Instruments

Quality Control Technician, 06/2004 to 10/2005

- Maintained Control Documents.
- Tested products or subassemblies for functionality or quality.

EDUCATION

AAS UACCB Batesville, AR Manufacturing Technology with Industrial Focus

CERTIFICATIONS

ASQ Certified Quality Auditor (CQA) – maintained current

BSI ISO 9001 Internal Quality System Auditor